Our Mission: To grow a vibrant, inclusive community of media professionals in the Pittsburgh region, to elevate the quality and value of our field for all creatives.

Board Meeting Minutes: for 10-27-22
In attendance: Jen, Elan, JW, Don, Adrie, Cathy, & Dave

1). Upcoming Events/ Programming
   a) Gear sale / swap meet. (Coordinator? Try for Nov/Dec)
      Peter T. can reach out to Archie if he wants and Roy may be willing to help too.

   b) Portfolio Reviews (Coordinator? Plan 2 months out. Jan/Feb?)
      Board agrees to aim for Jan/Feb and to do so virtually

   c) Photographer meetup. (One more before year is up)
      Board agrees we should try

   d) ASMP gala…. A thank you for all current Members; special drive for all to attend.
      Plan a month out. Go fancy? Spend $$? Have at Carnegie Museum?
      The board supports the idea but the logistics need figured out

   e) Headshot Day for students at Carlow?
      Yes, Adrie will get more info together about it

2). Treasurers’ report
      See attachment A for expenses
      J.W. proposes a policy folder be added to Google Drive
      J.W. will bring proposed language to the next meeting for a chapter spending approval policy

2). Fine Art Committee Update (Shelley)
   See attachment B

3). Membership Update (Jen)
   41 active members
   6 are life member
   See attachment C
   Jen suggests that we have a board member keep the Constant Contact list organized quarterly with new and expired members, Elan volunteered to manage this and the board agreed that it should fall to the VP

4). Storage/sale of metal frames from Gallery Crawl.
   Dave volunteered to take the frames for storage

5). Planning for Board 2023, & individual statements of intent
   a) President Statement – See attachment D
   See attachment
b) Jen’s personal decision
   Jen is stepping down from the Board at the end of this year

c) Elan Comments
   Elan is happy to remain on the Board but not in stepping up into the president’s role

d) Don Comments
   Don is happy to remain if needed for institutional knowledge but will happily step down if there are additional members who will serve

e) JW Comments
   Is happy to remain on the Board and in continuing in his position as Treasurer

f) Adrie Comments
   Is happy to remain on the Board but not in taking a leadership/officer position

g) Cathy Comments
   Is interested in remaining on the Board and will think about candidates for leadership/president

h) Dave Comments
   Is more than happy to remain on the board but not to take a leadership position

i) Shelley Comments

6). Concluding Statements by President; Set next Board Meeting date, Vote on Board dates if to be off of calendar year (Jan 1 - Dec 31).
   Jan 15 th new board starts
   Adrie proposes that nominations be open from Oct. 31 st to Nov. 14 th
   Dave and Adrie propose that if voting need to be conducted that it be done by Nov 28th
   A Board meeting can then be scheduled for before Jan 15 th
   Jen proposes Jan 12 th tentatively as the transition Board meeting
### ASMP 2022 FINANCES | J.W. Ramp

Last updated: 10/27/22

#### EXPENSES

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<td>2/17/22</td>
<td>Food for open studio event at George Lang's</td>
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<td>6/26/22</td>
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$1,366.63 total

#### VOUCHER PAYMENTS

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$568.19 total

- $1,366.63 2022 Spending
- $568.19 Vouchers received 2022
- $320.00 Cash from members for gallery prints
- $1,914.30 5/1/22 PNC Account Balance
- $2,386.70 7/15/22 PNC Account Balance
- $2,073.98 10/27/22 PNC Account Balance

- $1,022.30 2022 Voucher Budget (per accounting firm 6/15/22)
- $674.44 Voucher $ Unpaid
- $338.33 Voucher $ Remaining
The fine arts photography group has had one in-person event and will be holding one additional gathering next week. Both events feature an ASMP member that has their own gallery show. The format is a meet the artist who leads a discussion of the art followed by in-gallery drinks, snacks and schmoozing.

Richard Kelly and Polly Whitehorn have been helping establish a list of websites that offer reputable and valuable calls for work. This in turn will be shared on a regular basis with interested members. This information will be shared with all of our members in a monthly update through Facebook, Instagram, and Constant Contact.

In November, I’ll be meeting with the person who runs the fine art photography group for ASMP NYC. The goal is to find out what they offer, to explore opportunities to network, and share information.

During the last week in November, I’ll be attending Aqua Miami which is a curated art show in conjunction with Art Basel. Art Basel is one of the largest art shows in the world held annually in Miami Beach. International buyers and collectors attend the four-day event. I’m eager to learn as much as possible!

While in Miami, I’ll be sharing a room with the founding member of the NYC ASMP fine art group. Looking forward to in-depth conversations about the group and her experience.
Membership Report: October 24, 2022

According to our most recent report, which is a shared Google Spreadsheet doc, we have 41 active Members. 6 of those are Life Members. 24 have participated in some kind of local event this past year.

There are 10 people who show on the report as “paused”.

The Report shows a total of 315 people who have been part of the chapter, with 1982 as the oldest member date.

I reached out to one person, a Nicole Dempe who joined in April. I haven’t heard back. Reached out to one person who I saw was a member and dropped it. She filled me in.

(If anyone wants to hear member feedback, I can read that Membership Comments doc.)

Problems with Membership Reportings:
There is no simple notification for when someone joins or leaves our chapter. You would need to sort by “Join date” or “end date”. (Communications on that below)

Membership Chair Discussion – Re-iteration of our Feb 24th Meeting: I don’t believe that we need a membership chair, that all of the Board should be cognizant of reaching out to members; the Minutes indicate that “Dave agrees that we all should play that role. Elan agreed with Dave and Jenn.”

Following up on that: every quarter our liaison is supposed to send the President the updated list. At that time, it should be sent to all the board so we all know who is current. And then we should designate someone to make sure our Active Members lists for email, on Constant Contact, is correct, and update it with the new people. And we should designate someone to send a hello to new members, and reach out to one’s who didn’t renew. Traditionally, this has fallen on the President to do.

I’d suggest us keeping the President as the person who gives the board access to the member list, makes sure Constant Contact is updated, and reaches out to new or fallen
members. Or, we could make some or all of it part of Vice President duties, or the Secretary’s. And that would be the system moving forward.

(It was decided at the meeting to put the above under the Vice-President’s role.)

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**Here’s the latest info on how these are generated:**

**From:** Jacie Carter <jcarter@asmp.org>  
**Date:** August 29, 2022 at 3:22:23 PM EDT  
**To:** Jen Worley Photography <jen@jenworley.com>  
**Subject:** Re: Current Member List

Jen,

The initial Pittsburgh Google Sheet itself is updated so you just view the same google spreadsheet to view your current membership list.

**Pittsburgh Membership - Google Sheets**

Regards,  
Jacie Carter  
ASMP Member Services

**From:** Jacie Carter <jcarter@asmp.org>  
**Date:** August 29, 2022 at 2:27:28 PM EDT  
**To:** Jen Worley Photography <jen@jenworley.com>  
**Subject:** Re: Current Member List

Jen,

Per tech, the membership reporting sheets were updated on Friday and have been and will continue to be updated biweekly. Since the chapter reports are subpages of the main report, they are not reflecting the most recent update dates. That detail will come in a future iteration of the reporting. If you ever have a question, just send me an email and I will check the members in the system on my end.
President Statement 10/27/2022

The 2022 Board Members of 8 agreed to sign on for only one year, and that commitment technically ends on Dec 31st.

We took on the challenge of energizing the Pittsburgh chapter thru the decline of Covid, after two years of mostly all zoom programming. The 2020-2021 board with Archie Carpenter as President, did an excellent job of keeping regular Zooms and building community during Covid. I attribute his and the other Board members efforts as the causation of the 2022 Board having new and younger members.

In 2022, we experienced a change in the National/Chapter Relationship. Our access to local members has been hampered, due to their change in reporting programs and policies. We saw a shift in Leadership meetings focusing more on National’s changes, than how National can help us have a thriving chapter. Apparently these meetings were discontinued in May. I was expecting more from National, based on the prior Presidents information, and I have been disappointed. But as a board, we decided to not let that discourage us, and continued onward this year.

Having our chapter mission, which we crafted as a board:

“To grow a vibrant, inclusive community of media professionals in the Pittsburgh region, and to elevate the quality and value of our field for all creatives,”

has been both a beacon and a trail blaze for my leadership this year, and I hope that motto will continue to guide our chapter.

I want to commend each Board Member for their hard work and active role in the Chapter this year. Each person took the lead in organizing an event, and everyone actively participated in all events as their schedules allowed. We had a goal of reaching out more into the community, and having some type of event every month, and we pretty much achieved it, in spite of all of our hectic schedules.
Thank you, for being a part of this Board, and supporting my leadership. You all are talented photographers, and it’s been my privilege to work with you all this past year.